



Driver accreditation is issued in South Australia in accordance with the *Passenger Transport Act 1994* and *Passenger Transport Regulations 2024*.

LODGEMENT

Applications may be lodged:

- At any Service SA Customer Service Centre
- Via email to dit.alconline@sa.gov.au
- By mail posted to Accreditation and Licensing GPO Box 1533, ADELAIDE SA 5001

For enquiries please phone (08) 7109 8117
or email: dit.alconline@sa.gov.au
Website: www.service.sa.gov.au
ABN: 92 366 288 135

IMPORTANT INFORMATION

PLEASE CAREFULLY READ AND COMPLETE ALL THE REQUIREMENTS PRIOR TO LODGING YOUR APPLICATION FOR DRIVER ACCREDITATION. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Further information may be obtained from the SA Government website at www.service.sa.gov.au

You must satisfy the following requirements and supply documents as requested when applying for, or renewing driver accreditation

Please note, the names appearing on your supporting documents (listed below) must be the same as the name that appears on your driver's licence. If the name on your driver's licence is different, you must contact Service SA to have this corrected.

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South Australian Driver's Licence

You must hold a current FULL South Australian drivers licence AND have held a FULL Australian Licence for a minimum of six (6) months. If your driving experience is not as the holder of a South Australian licence for the past 5 years, please attach a copy of your driving and offence history as issued by the relevant interstate authority (or from date of licence issue if less than five (5) years).

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Working with Children Check

You must lodge a copy of a valid (not expired) 'Working with Children Check' from the Department of Human Services (DHS) with your application. Further information is provided by the DHS Screening Unit at www.sa.gov.au/screening-wwcc

VOLUNTEER WORKING WITH CHILDREN CHECKS ARE NOT ACCEPTED FOR DRIVER ACCREDITATION PURPOSES.

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National Criminal History Check*

The National Criminal History Check (NCHC) submitted with your application must **ONLY** have the wording **Driver Accreditation /Licensing** as the purpose/position title (otherwise, your application will be rejected). Please ensure you obtain a NCHC from a provider, including online providers, accredited by the Australian Criminal Intelligence Commission (refer to www.acic.gov.au for a full list of accredited providers) and ensure they are compliant with South Australian legislative requirements for driver accreditation. Applicants must confirm prior to making application that the accredited ACIC online organisation you choose provides clearances for Accreditation/Licensing purposes as some agencies do not. Please note, screening agencies may change their terms and conditions without notice. Your NCHC must not be older than three (3) months from release date.

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Certificate of Fitness – Commercial Vehicle Drivers (MR713)*

You must lodge a Certificate of Fitness with your application that is dated by your medical practitioner within the last **three (3) months**. A current Certificate of Fitness for the purpose of holding a South Australian Heavy Vehicle Driver's Licence may be considered. Please note, certain medical conditions may also require a report from your treating specialist to be lodged. A new Certificate of Fitness may be required if your driver accreditation has expired or you have ceased to be eligible to hold driver accreditation in South Australia.

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Taxi Driver Training Certificate

Applicants for taxi driver accreditation must complete a Taxi Driver Training Course conducted by an approved taxi training provider and provide your certificate of completion with your application. Refer to www.service.sa.gov.au

Applicants for Motorcycle or Horsedrawn driver accreditation should contact Accreditation and Licensing for information regarding course and application requirements.

*Not required when modifying, replacing or surrendering your driver accreditation.

1. APPLICANT INFORMATION

Given Name(s)	Surname	Date of Birth	
Driver Licence Number	Phone Number	Email address	
Residential Address	Town/Suburb	State	Postcode
Postal Address (if different to above)	Town/Suburb	State	Postcode

2. TYPE OF APPLICATION

- | | | |
|---|--|--|
| ☐ New Application | ☐ Re-apply (Accreditation was suspended) | ☐ Replacement card |
| ☐ Renew Accreditation | ☐ Trainee Taxi Driver (temporary – 12 months) | ☐ Surrender Accreditation |
| ☐ Modify Accreditation | | |

3. ACCREDITATION CATEGORY

☐ Small Passenger Vehicle (SP)*
(12 seats or less incl. driver)

☐ Large Passenger Vehicle (LP)
(13 or more seats) (Requires licence class LR or higher)

☐ Horse Drawn (HD)

☐ Metropolitan Taxi (TX)

☐ Motorcycle (MC)

* SP category includes chauffeur, *rideshare and country taxi accreditation. *Rideshare applicants must also obtain Operator Accreditation – refer to Accreditation and Licensing.

4. REPLACEMENT CARD

Please indicate why you are applying for a replacement accreditation card.

My card has been: LOST ☐ *DAMAGED ☐ DESTROYED ☐ STOLEN ☐

*Damaged cards must be returned to Service SA prior to a new card being issued.

5. COURT PROCEEDINGS

Have you been charged, found guilty or convicted of any offences **not listed** on your National Criminal History Check (if applicable) or have any pending matters before the courts? YES ☐ NO ☐

If YES please provide details below:

COURT	DATE	OFFENCE	RESULT
(Please use a separate sheet if necessary)			

6. PREVIOUS ACCREDITATION / AUTHORITY

Have you ever held accreditation/authority to drive a public passenger vehicle in South Australia or elsewhere? YES ☐ NO ☐

If YES where

Type

Accreditation / Authority Number

Have you had your driver accreditation/authority suspended, cancelled, revoked or disqualified in any State or Territory of Australia in the past 12 months?

YES ☐

NO ☐

7. CONDITIONS FOR DRIVER ACCREDITATION

An accredited driver is required to understand their legal obligations under the *Passenger Transport Act 1994*, *Passenger Transport Regulations 2024* and the Australian Road Rules. In particular (but not limited to) an accredited driver:

- **Cannot** refuse a passenger with a working animal or discriminate against a person because of the person's sex, race, disability, age, marital status, sexuality or pregnancy.
- **Must** observe the laws that relate to safe driving and must not have any concentration of alcohol in his/her blood, or presence of illicit drugs while driving a public passenger vehicle.
- **Cannot** drive a public passenger vehicle if their driver's licence is expired or has been suspended, cancelled or disqualified.
- **Must** advise Accreditation and Licensing within two (2) business days of the laying of a charge for an offence.
- **Must** advise Accreditation and Licensing within two (2) business days of a finding by a court of law that you have been found guilty or convicted of an offence.
- **Must** advise Accreditation and Licensing within seven (7) business days of a change to their medical condition and/or medication.
- **Must** be able to competently speak, read and write English.
- **Must** accept South Australian Transport Subsidy Scheme (SATSS) card as part payment for a journey, if presented (taxi drivers only).

8. DECLARATION

I,

declare that I am the person whose details are set out in '1. Applicant Information' above and that the above information relating to my application for driver accreditation is true and correct and that all copies of documents provided by me are accurate and unaltered from the originals. I have the legal right to work in Australia in accordance with the guidelines specified by the Department of Home Affairs. I understand and will comply with the above stated conditions for driver accreditation. I authorise the Department for Infrastructure and Transport to carry out checks with any Australian Police Department, Australian Licensing Authority and/or the South Australian Screening Unit in respect of charges, offences or other information regarding my fitness and propriety to hold driver accreditation. I **consent** to the disclosure of my accreditation status to any accredited Centralised Booking Services for the purposes of administering the *Passenger Transport Act 1994* and the *Passenger Transport Regulations 2024*. I **acknowledge** that applicants who provide false information or fail to declare information can be prosecuted under section 55 of the *Passenger Transport Act 1994* and could face a maximum penalty of up to \$20,000 and may be referred to the Passenger Transport Standards Committee for disciplinary action.

If accepting SATSS Cards, I have read and understood the "SATSS Conditions of Use for Drivers and Operators".

Full name

Signature

Date

APPROVAL (OFFICE USE ONLY)

Authorised person:

Signature:

Date: